



# REQUEST FOR DEVIATION OR PROCESS/DESIGN CHANGE

**RFD#**

Instructions: Identify whether it this is a deviation or a process/design change request, complete the yellow (upper) sections of the form, then submit to IMPCO for review and disposition. The dispositioned form will be returned to the originator.  
 Suppliers: Submit the completed form to your allocated buyer in the IMPCO Group purchasing department.  
 Internal Users: Submit the completed form to Document Control

DEVIATION	PROCESS / DESIGN CHANGE
<input type="checkbox"/>	<input type="checkbox"/>

ORIGINATORS NAME	ORIGINATORS COMPANY	ORIGINATORS PHONE #	SUBMISSION DATE

IMPCO PROCESS OR PART NUMBER(S) AFFECTED	IMPCO DRAWING #	IMPCO PART REVISION	ONLY REQUIRED FOR DEVIATIONS		
			PURCHASE / WORK ORDER #	QUANTITY AFFECTED	% DEFECTIVE
1					
2					
3					
4					
5					

**DETAILED DESCRIPTION OF REQUEST (ATTACH ANY ADDITIONAL INFORMATION/DRAWINGS REQUIRED TO FULLY DESCRIBE)**

**REASON FOR REQUEST (PROCESS OR DESIGN CHANGE REQUESTS MUST INDICATE COST IMPACT)**

**CORRECTIVE ACTION TAKEN (NOT REQUIRED FOR PROCESS / DESIGN CHANGE REQUESTS)**

**IMPCO DISPOSITION**

**REJECTED**

PARTS / ASSEMBLIES OR PROCESS/DESIGN CHANGE WILL NOT BE ACCEPTED

**APPROVED (DEVIATIONS)**

FOR THE PURCHASE ORDER / WORK ORDER AND QTY LISTED

FOR THE LIFE OF THE TOOL ONLY

FOR THE LISTED REVISION OF THE PART OR ASSEMBLY (i.e. UNTIL NEXT REVISION ISSUED BY IMPCO)

FOR OTHER (SEE DISPOSITION COMMENTS)

**APPROVED (PERMANENT PROCESS / DESIGN CHANGES)**

CHANGE ACCEPTED

CHANGE ACCEPTED PENDING DOCUMENTATION RELEASE BY IMPCO

**DISPOSITION COMMENTS**

	ACKNOWLEDGEMENT	APPROVAL		DATA ENTRY	DISPOSITION DATA	
	PURCHASING NOT REQUIRED FOR MAKE PARTS	ENGINEERING NOT REQUIRED FOR PART SHORTAGES	QUALITY REQUIRED FOR ALL REQUESTS	DOCUMENT CONTROL	DISPOSITION DATE	
SIGNATURE					EXPIRATION DATE	
DATE						